



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, May 14, 2019 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	July 9, 2019

MEMBERS PRESENT

Ray Quillen, Professional Member, Vice-President
Dr. Lois Rogers, Professional Member
Gwendolyn Benton, Public Member
Eleanor Allione, Public Member
Timothy Bane, Public Member
Cecilia Jones, Public Member

MEMBERS ABSENT

Georgia Lane, Healthcare Member
Jenifer Vaughn, Public Member
J.R. Payne, Jr., Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Heather Lambert, Administrative Specialist III

OTHERS PRESENT

Steven Yohay
John Oppenheimer
Felisha Alderson
Tina Foskey
Kyle Whelan
Juanita Benson

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:05 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Ms. Benton, to approve the minutes from the March 12, 2019 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Compliance to Final Order – J. Andrew Byrd, #H1-0000902

Due to several new members on the Board, Mr. Maloney summarized Mr. Byrd's probationary status with Delaware and his compliance to the disciplinary action.

At the March meeting Ms. Witte updated the Board that Mr. Byrd was waiting for an informal hearing before the Virginia Board to reinstate his Virginia license.

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order. In addition, the letter advised that the Board of Virginia has received the full reinstatement packet including license verification from Delaware as well as Mr. Byrd's attorney information.

Mr. Byrd sent an email to the Board advising that due to the lack of a quorum, the hearing that was scheduled for May 2, 2019 has been rescheduled for June 18, 2019.

NEW BUSINESS

Elections of Board Members

A motion was made by Mr. Quillen, seconded by Ms. Benton, to nominate Mr. Bane as Board President. The motion carried unanimously.

A motion was made by Mr. Quillen, seconded by Mr. Bane, to nominate Dr. Rogers as Board Vice-President. The motion carried unanimously.

A motion was made by Ms. Allione, seconded by Mr. Bane, to nominate Ms. Benton as Board Secretary. The motion carried unanimously.

Review of Final AIT Progress Reports

After review, a motion was made by Mr. Bane, seconded by Ms. Benton, to approve the final AIT progress report of Juliet Fountain and approve her to sit for the examination. The motion carried unanimously.

Ratify Nursing Home Administrator Applications

A motion was made by Mr. Quillen, seconded by Ms. Benton, to ratify the nursing home administrator applications of Gladys Christopher, Douglas Venzie, Helen Rose and Arva Mustasam. The motion carried unanimously.

Approval of Continuing Education Activities

A motion was made by Mr. Quillen, seconded by Ms. Allione, to approve the requests for continuing education as follows:

DHSS

Learning the Language of Dementia, 23 hours

The Mary Campbell Center

Leadership Series, Session 2: Coaching and Setting Objectives, 3 hours

Leadership Series, Session 3: Managing Change, Planning & Problem Solving, 3 hours

Leadercast: Leading Healthy Teams, 4 hours

The motion carried unanimously.

Review of AIT Applications

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to approve Kyle Whelan for a 6-month AIT program. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to approve Juanita Brunson for a 6-month AIT program. The motion carried unanimously.

After review, a motion was made by Ms. Benton, seconded by Mr. Quillen, to approve Felisha Alderson for a 6-month AIT program contingent upon receipt of a formal request for an extension and approved the extension. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Dr. Rogers, to approve Steven Yohay for a 6-month AIT program. The motion carried unanimously.

Ratify Temporary Nursing Home Administrator Applications

A motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the ratified temporary nursing home administrator application of Frederick Karanja. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

Ms. Brunson addressed her concerns with the shortage of facilities offering the 120-hour Nursing Home Administration course as well as the need for the course based off of the degree she had earned.

NEXT MEETING

The next meeting will be July 9, 2019 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Quillen, seconded by Mr. Bane, to adjourn the meeting at 2:00 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II